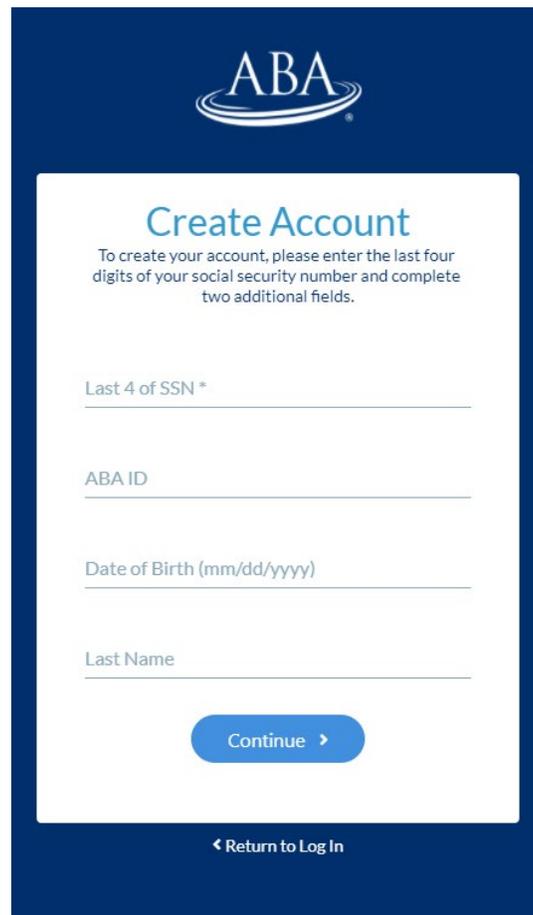


How to Create Your Portal Account

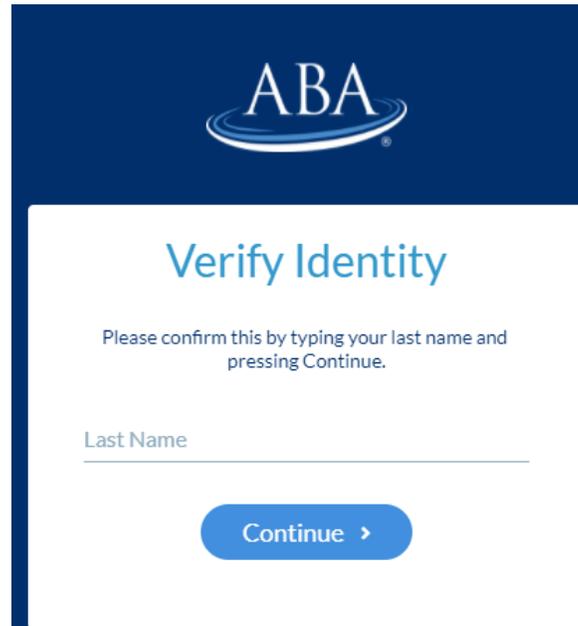
Step 1: Click 'ABA GO Login' from www.theaba.org to get started.



Step 2: Click 'Create Account.' Next, enter the last four digits of your social security number (SSN). Then, enter in either your ABA ID, date of birth (mm/dd/yyyy) or your last name (choose two of these fields, only the last four digits of your SSN are required) and click "Continue."

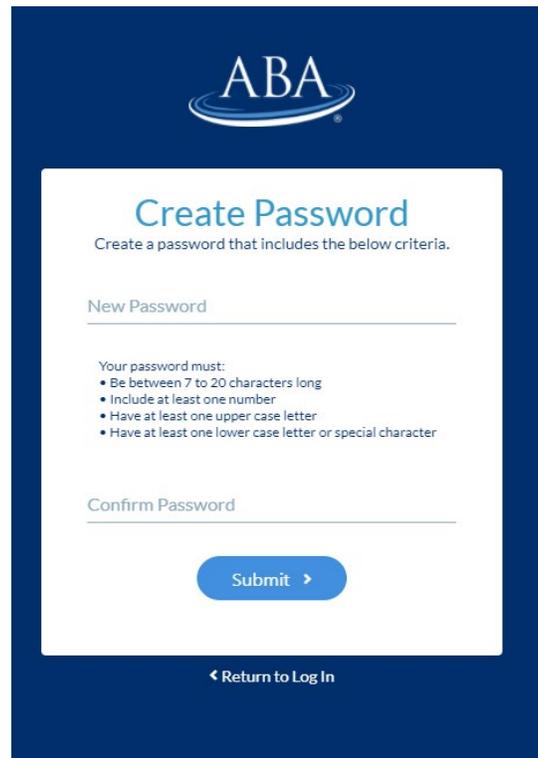


Step 3: Verify your identity by typing your last name and pressing “Continue”.



The image shows a screenshot of the ABA Verify Identity screen. At the top, the ABA logo is displayed in white on a dark blue background. Below the logo, the title "Verify Identity" is centered in a blue font. Underneath the title, a message reads: "Please confirm this by typing your last name and pressing Continue." Below this message is a text input field labeled "Last Name" with a horizontal line underneath it. At the bottom of the form is a blue button with the text "Continue >".

Step 4: Create your password by following the guidelines listed. Then, click “Submit.”



The image shows a screenshot of the ABA Create Password screen. At the top, the ABA logo is displayed in white on a dark blue background. Below the logo, the title "Create Password" is centered in a blue font. Underneath the title, a message reads: "Create a password that includes the below criteria." Below this message is a text input field labeled "New Password" with a horizontal line underneath it. Below the input field, a list of password requirements is provided: "Your password must:" followed by four bullet points: "• Be between 7 to 20 characters long", "• Include at least one number", "• Have at least one upper case letter", and "• Have at least one lower case letter or special character". Below the list is another text input field labeled "Confirm Password" with a horizontal line underneath it. At the bottom of the form is a blue button with the text "Submit >". At the very bottom of the screen, there is a link that says "Return to Log In" with a left-pointing arrow.

Step 5: Once your password has been changed, click “Submit” to log into your portal account.

The screenshot shows a mobile interface for creating a password. At the top, a notification from 'abaportalreact-uat01.office.abanes.org' states: 'Your account has been successfully created. Please log in to continue.' with an 'OK' button. Below this is the 'Create Password' section, which includes a 'New Password' field with a masked input (dots), a list of password requirements (7-20 characters, at least one number, one upper case letter, and one lower case letter or special character), and a 'Confirm Password' field also with a masked input. A blue 'Submit >' button is at the bottom of the form, and a '< Return to Log In' link is at the very bottom.

Step 6: After you’ve logged in, click on “Personal Info” to update your contact information. Please use a personal email address (Gmail, Yahoo, etc.) so we can keep in touch with you after you leave your training program. Your account will only be created once you complete all seven steps.

The screenshot shows the ABA Login page. At the top is the ABA logo. Below it is the 'Login' heading. There are two input fields: 'ABA ID or Email' and 'Password'. A blue 'Login >' button is positioned below the password field. At the bottom of the page, there are two links: 'Forgot Password?' and 'Create Account'.

Each time you log into your portal account, please verify and make any necessary updates to your email address, mailing address and other contact information.